

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE SUMMIT COUNTY JUVENILE COURT AND RESPONDER SCHOOLS
RESPONDER PROGRAM**

1.) The Program, Purpose, and Goal

The Responder program provides case management services for youth identified by the School(s) as having issues with truancy, excessive tardiness and/or disruptive behavior who may also have mental health concerns.

2.) Training

The Summit County Juvenile Court shall conduct training for the School(s) at a date, time and location to be jointly determined by the Summit County Juvenile Court and the School(s). This training is provided free of charge to the School(s).

3.) Duties and Responsibilities

Summit County Juvenile Court:

The Summit County Juvenile Court shall:

- a.) provide all requisite forms;
- b.) assign case manager to the School(s);
- c.) provide training to the case managers;
- d.) offer training to the Responder School(s);
- e.) respond to the referral within a timely manner;
- f.) assist the family in navigating the process;
- g.) assist and educate family on additional resources available; and
- h.) offer continued communication with respective School.

School(s):

The School(s) shall:

- a.) provide referrals;
- b.) allow court staff to meet and communicate with building staff, during appropriate times;
- c.) allow court staff to meet with teachers and other staff at a regularly scheduled teachers meeting to explain the Responder Program and answer questions;
- d.) provide a meeting space, preferably a quiet room that is private for the Responder, the child, his or her family and others identified as appropriate in meeting the needs of the child, family and school;
- e.) allow all appropriate staff to attend training;
- f.) allow appropriate staff to attend meetings with the Responder, child and/or family;
- g.) allow access to juvenile upon receiving consent from the parent or guardian; and
- h.) obtain verbal commitment from family for service.

This Memorandum of Understanding is not binding and is intended to provide an overview of the respective roles of the Court and the School in connection with their participation in the Responder Program.

School Superintendent

School Principal

Judge Linda Tucci Teodosio